

Bolton Flat Green Bowling Club

2 Club Rules

1 Application for Membership

- 1.1 The membership application procedure will incorporate the following:

New Applications (persons who were not members in the previous year):

An applicant's name and address will be posted on the Club Notice Board for a period of 7 days with an invitation to members to provide the Membership Secretary with any information they feel appropriate to their application to join Bolton Flat Green Bowling Club.

The applicant is welcome to use the Club facilities whilst their application is being processed but will not be given the option to obtain keys during this period.

Their application will be placed before the next Club Executive Meeting and determined by a simple majority decision under Clause 3.1 of the Constitution

If their application is accepted, he or she will receive a Club Handbook, which will act as proof of membership.

If their application is not accepted their membership fee will be returned.

Current Members:

Current Members MUST complete a Membership Application form each year. Acceptance will be automatic unless correspondence has been received by the Membership Secretary questioning a member's continued membership of the Club. In such a case the matter will be determined by the Executive Committee by a simple majority decision under Clause 3.1 of the Constitution.

2 Membership

- 2.1 Copies of the undernoted Documents will be available at all times in the Pavilion:-

- a) [Constitution](#)
- b) [Club Rules](#)
- c) [Competition Rules](#)

A copy of the following document will be displayed at all times in the Pavilion:-

- d) [Instructions for the Security System, Notification of a Fire & Procedure in the event of an Electrical Failure](#)

- 2.2 On request to the Secretary or Guardian of the Administration File each member shall be given access to the [Terms of Reference \(TOR\)](#) and [Notes of Guidance \(NOG\)](#) for any office or sub-committee of the club.
- 2.3 At least once per year each member shall be furnished with an updated list of Members' contact details.
- 2.4 Social Members will not be allowed to play in any Club, County or National Competitions. They will, however, be permitted to play on a casual basis on payment of the prevailing Match Fees.

- 2.5 Only “paid up” members will be allowed to play in Club Competitions.
- 2.6 Only “paid up Annual playing members” will be entitled to rent a locker.

3 Dress and Deportment

- 3.1 Dress will conform to Bowls England rulings where appropriate and in the case of the ladies the following also apply:
 - a) Grey/White/Cream tailored trousers\Crops are optional at all times.
 - b) Skirts must be of a regulation type.
 - c) The wearing of hats is optional at all times, but if worn must be white or the registered club colour
 - c) Stockings/Tights are optional at all times. If worn they must only be in shades of brown.

- 3.2a The required ‘dress’ for all events run by the Club or entered nationally the members is shown on the [‘Bolton Flat Green Bowling Club – Dress Code Appendix 2’](#).

Copies of the latest dress code will be-

Clearly displayed on a Club Notice Board.

Issued to all members, yearly, with their Club Handbook.

Issued to all new members of the club after acceptance of their Membership Application.

- 3.2b To conform to Bowls England rulings, when representing the Club in a National Competition i.e. Top Club etc. all members of the team will wear similar shirts.
- 3.2d ‘Predominantly white’ is a white shirt which may include panels in the registered Club Colour. White is either a full white shirt or that which includes minimal coloured lettering of the manufacturer’s logo. Club Colour is the shirt which is registered with Bowls Lancashire and Bowls England.
- 3.3 Club members bowling in winter competitions or on a casual basis, i.e. non-organised event, are allowed to play in smart casual wear of their choice. This will include jeans worn in the winter months October to March inclusive. Jeans will not be allowed to be worn in the summer months April to September inclusive.
- 3.4 “Players, Umpires and Markers should wear shoes manufactured for Flat Green Bowling when they play on the green or act as an umpire or marker. When playing in competitions run by Bowls Lancashire or Bowls England, Laws of the Sport of Bowls will apply which additionally states that white, brown or grey shoes are permitted. All competitors reaching the final stages of National Competitions and National Championships will be required to comply with the appropriate National Competition or National Championship regulations. Bowlers must not arrive at the Club wearing the shoes they intend using while bowling. Sandals will not be permitted on the Green.
- 3.5 If for Personal reasons a Player is unable to wear shoes manufactured for flat green bowling then they must seek *written* permission from the Club Secretary to wear other Flat PU or EVA soled shoes *prior* to them taking part in any play on the green
- 3.6 Smoking is only allowed within the facility on an area eight feet from the Shelter and under the Shelter but not within 2 metres of the Green. The Shelter is currently located in the south-west corner of the flagged area around the Green. The use of electronic cigarettes on the green is

prohibited

- 3.7 The use of Mobile phones on the green is prohibited

4 Pavilion

- 4.1 The first member entering the facility at any point in time must open the Pavilion for the following reasons:
- a) Access the telephone to make emergency calls
 - b) Access the First Aid Box
 - c) Access the Accident/Incident Form
 - d) Access the toilets
 - e) Access the Diary to record the timing of people entering and leaving the Facility
- 4.2 Keys to the pavilion are available for payment on deposit by any member from the [Building Manager](#).
- 4.3 The names of all 'Key holders' must be registered - for the information of the Club, Police and the Insurance Company.
- 4.4 It will be the responsibility of all 'Key holders' to make themselves familiar with the procedure for entering and leaving the pavilion correctly. (see 2 Membership 2.1 (d) above)
- 4.5 The Diary must be signed by the person who opens the pavilion, with appropriate comments as to the state of the equipment/premises.
- 4.6 The person, who is responsible for closing the pavilion, must check that all equipment, which was used that day, is returned. Any losses/breakages must be noted in the Diary, which must be signed with the time of exit.
- 4.7 Both doors - Car Park side and the Bowling Green side - must be kept unlocked at all times that anyone is in the pavilion.

5 Competitions/Equipment

- 5.1 The format of play, shown in the Rink Book, must be followed with regard to the use of rinks and the direction of play.
- 5.2 The Club will pay the Entry Fees for those teams, which are entered in the National Two Fours, Champion of Champions, Over 60's Mixed Double Fours, Top Ten Events & Wigton Top Nine event.
- 5.3 Members/Visitors may make use of the Club's bowls whilst bowling at Bolton. None of the Club's bowls are to be removed from the premises.

6 Honours Board

- 6.1 Recognition of Members Achievements may not be appended to the International, National and Regional Honours Board if such Members have entered the "National Championships" (Singles, Pairs, Triples and Fours) from other than Bolton Flat Green Bowling Club in the year in question. However, in the case of Competitions, which allow the composition of Team Entries

with players, who have entered the “National Championships” from more than one Club, exceptions will be made to allow all the names to be appended. The names of the Clubs, from which such players did enter the National Championship in the relevant years, will be displayed.

7 Accidents

- 7.1 All accidents/incidents involving both members and visitors must be fully recorded on the Accident/Incident Report Form. (Copies are kept next to the First Aid Box). The completed form must be passed to the Club Secretary, who will provide a copy for the [Health & Safety Officer](#). (see [Appendix 1](#))
- 7.2 In the event of a member taking seriously ill at the Club, all play, under the jurisdiction of the Club, shall be suspended until that person has been taken from the Club to receive medical attention.
- 7.3 In the event of a member dying at the Club, all play, under the jurisdiction of the Club, shall be suspended for the remainder of the day.

8 Grievance Disciplinary Process

- 8.1 Bolton Flat Green Bowling Club follows the Bowls England Rules and Regulations Section 9 – Disciplinary Regulations.
- 8.2 Any person wishing to make a complaint of misconduct by a member must do so in writing to the Chairman of the Club.
- 8.3 The person to act as the ‘Chairman’ at Bolton Flat Green Bowling Club, for the purpose of this regulation, will be decided upon at the first Executive Meeting following each year’s AGM.
- 8.4 A Copy of the Bowls England Rules and Regulations Section 9: Disciplinary Regulations, together with the name of the current ‘Chairman’, will be clearly displayed on a Club Notice Board.